

How to change your password

Once logged in the Virtual Classroom, in the upper right hand corner you will see your name and profile picture. If you click there, the User menu will open. Click the **“Profile”** option.

The screenshot displays the Virtual Classroom interface. At the top left, there are social media icons for Facebook, Twitter, YouTube, and LinkedIn. The main header features logos for the Pan American Health Organization, the World Health Organization Regional Office for the Americas, and the Virtual Campus for Public Health. A navigation bar below the logos includes links for VCPH Portal, What is the Campus?, Virtual Classroom, Virtual Library, Educational Virtual Clinic, News, and PAHO/WHO. A user profile dropdown menu is open in the top right corner, showing options for Dashboard, Profile (highlighted with a red box and a red arrow), Grades, Messages, Preferences, and Log out. On the left side, a 'Logged in user' box shows the name John Smith and a profile picture. Below it is a 'Messages' box. The main content area features a welcome message: 'Welcome to the Regional Virtual Classroom for Public Health' with a graduation cap icon. Three featured course tiles are shown: 'Self-learning course', 'Courses with tutoring', and 'Open courses', each with a corresponding image of students.

“Edit profile” link


Click on the “Edit profile” link in your profile page.

VCPH Portal What is the Campus? Virtual Classroom Virtual Library Educational Virtual Clinic News PAHO/WHO

[Home](#) ▶ [Dashboard](#) ▶ [Profile](#) [Reset page to default](#) [Customise this page](#)

User details

- [Edit profile](#)
- **Country** Jamaica
- **City/town** Kingston
- **Profesión / Prof...** Psychologist
- **Lugar donde la...** Ministry of Health
- **Cargo que des...** Psychologist
- **Fecha de naci...** 18 August 1980
- **Sexo / Gender** M



Course details

- **Course profiles**
 - [AUDIT-SBI in Primary Health Care](#)
 - [Alcohol Policy in Public Health](#)

Miscellaneous

- [Blog entries](#)
- [Forum posts](#)
- [Forum discussions](#)

Reports

- [Browser sessions](#)

Login activity

- **First access to ...** Friday, 4 March 2016, 9:02 AM (3 days 1 hour)
- **Last access to ...** Monday, 7 March 2016, 10:11 AM (now)

How to change your password

After you click “**Edit profile**”, a form will appear. Click on the link in the yellow banner at the top of the page.

VCPH Portal What is the Campus? Virtual Classroom Virtual Library Educational Virtual Clinic

Home ▶ Dashboard ▶ Preferences ▶ User account ▶ Edit profile

Click here to update your account information
(name, lastname, password, etc.)

Once you update your account information, you must logout and re-login to see the changes.

John Smith

▼ **General**

Email display

Allow only other course members to see my email address

Timezone

Server timezone (America/Panama)

Description ?

Paragraph **B** *I*

Path: p

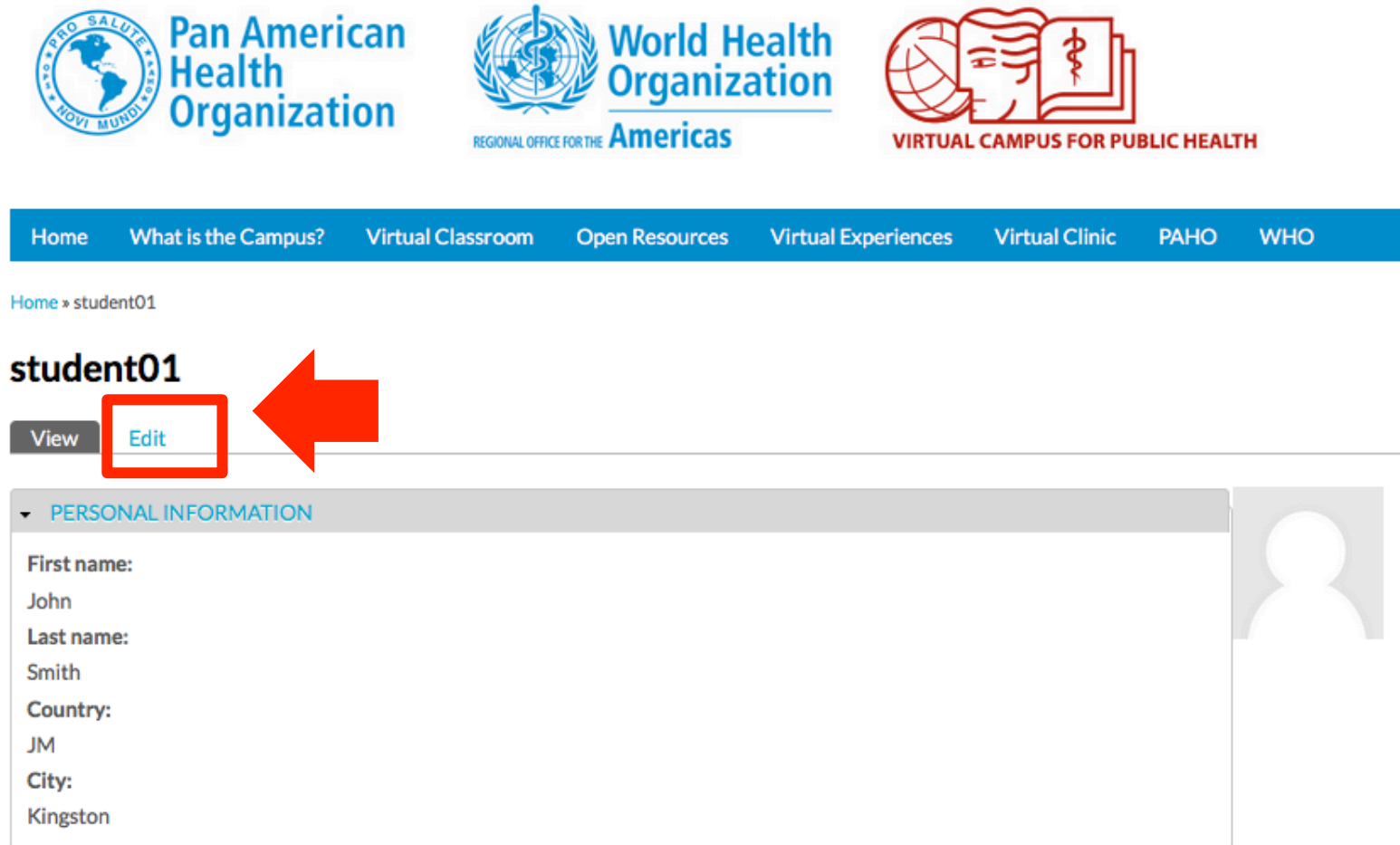
▼ **User picture**

Current picture

None

How to change your password

A new tab in your browser will open, showing your username. Click on the **“Edit”** button.



The screenshot displays the user profile interface for 'student01'. At the top, there are logos for the Pan American Health Organization, the World Health Organization Regional Office for the Americas, and the Virtual Campus for Public Health. Below these is a navigation bar with links: Home, What is the Campus?, Virtual Classroom, Open Resources, Virtual Experiences, Virtual Clinic, PAHO, and WHO. The breadcrumb trail shows 'Home » student01'. The main heading is 'student01', with 'View' and 'Edit' buttons below it. A red box highlights the 'Edit' button, and a large red arrow points to it from the right. Below the buttons is a section titled 'PERSONAL INFORMATION' with a dropdown arrow. The information listed is: First name: John, Last name: Smith, Country: JM, and City: Kingston. A placeholder for a profile picture is visible on the right side of the information section.

Changing your password

To change your password, at the beginning of the form, follow the instructions on your screen. First, write your current password **(1)**. Then write your new password **(2)**, repeat this new password in the next field **(3)**, and finally press the **“Save”** button at the end of the form **(4)**.

The screenshot shows a web interface for changing a password. At the top, there are two tabs: "View" and "Edit", with "Edit" being the active tab. Below the tabs is a section header "ACCOUNT INFORMATION" with a dropdown arrow. The form contains three input fields: "Current password" (marked with a yellow circle and the number 1), "Password" (marked with a yellow circle and the number 2), and "Confirm password" (marked with a yellow circle and the number 3). To the right of the "Password" field is a "Password strength" indicator showing a green bar and the word "Good". To the right of the "Confirm password" field is the text "Passwords match: yes". Below these fields is a box titled "To make your password stronger:" containing two bullet points: "Add uppercase letters" and "Add punctuation". At the bottom right of the form is a "Save" button, which is highlighted with a red box and a red arrow, and marked with a yellow circle and the number 4. At the bottom of the form, there is a note: "To change the current user password, enter the new password in both fields."

View Edit

ACCOUNT INFORMATION

Current password

1

Enter your current password to change the *E-mail address* or *Password*. [Request new password.](#)

Password

2

Password strength: Good

Confirm password

3

Passwords match: yes

To make your password stronger:

- Add uppercase letters
- Add punctuation

Save

4

To change the current user password, enter the new password in both fields.



Pan American
Health
Organization



World Health
Organization
REGIONAL OFFICE FOR THE Americas



VIRTUAL CAMPUS FOR PUBLIC HEALTH

VIRTUAL CAMPUS HELP DESK

If you need assistance, please go to
the Campus Help Desk:

<https://ayuda.campusvirtualsp.org/?q=en>



www.campusvirtualsp.org



cvsp@paho.org

Follow us on:



campusvirtualsp



@campusvirtualsp